



## **Burford Town Council Traffic Advisory Committee Meeting**

**Friday 31 October 2025, 10.30am  
Council Chamber, The Tolsey, 126 High Street, Burford**

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To members of the Traffic Advisory Committee: Cllr D. Cotterill - Chair, Cllr P. Higgs, Cllr S. Palmer, Cllr J. Tunnell-Westmacott, Cllr J. Craven, Cllr A. Foster, District Cllr H. Ashton.

Guest Representatives: Mr J. Wright – Highways, Oxfordshire County Council (OCC), Mr C. Hulme – Traffic Management, Thames Valley Police, Ms M. Wheatley – Parking Management, West Oxfordshire District Council (WODC), Mr C. Jackson – Tourism Management, WODC.

You are hereby summoned to the above meeting to be held at **The Tolsey, 126 High Street, Burford, Council Chamber** for the transaction of business stated in the agenda below.

Signed  Town Clerk 04.10.2025.

### **AGENDA**

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS  
To receive written requests for new DPI dispensations. Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's Code of Conduct and the (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).
3. MINUTES  
To approve and adopt the minutes of the council meeting held on 22<sup>nd</sup> September 2025 in accordance with Standing Order 12.
4. PUBLIC PARTICIPATION  
The meeting will adjourn for this item.  
Members of the public may speak for a maximum of 3 minutes each during the period of public participation.
5. COACH PARKING, TOWN  
To review with invited guests the safety and traffic issues concerning coach parking in the town.
6. HIGHWAYS SITE SURVEY  
To gain expert advice from represented guests on the use of a highways site survey of the town.