

## Burford Town Council Meeting

Wednesday 5<sup>th</sup> June 2024, 7pm

The Tolsley, 126 High Street, Burford, Council Chamber

Council members are hereby summoned to attend the Town Council meeting on Wednesday 5<sup>th</sup> June 2024 at 7pm held at the Council Chamber, Burford. Members of the parish are welcome to attend. Public participation will be held during the formal meeting (Item 24.35). Please email the Clerk at [town.clerk@burford-tc.gov.uk](mailto:town.clerk@burford-tc.gov.uk) if you wish to attend. Signed C. Edgar Hiatt, Town Clerk  
22.05.2024.

### AGENDA

- 24.32 APOLOGIES FOR ABSENCE
- 24.33 DISCLOSURE OF INTERESTS
- 24.34 MINUTES OF THE MEETING HELD ON 1 MAY 2024
- 24.35 PUBLIC PARTICIPATION
- 24.36 MATTERS ARISING FROM THE MINUTES
  - a) Guildenford Car Park
  - b) Priory Lane Coach Park
  - c) 121 High Street
  - e) WODC Local Plan & Consultation – update
  - f) Pavillion – Business Plan & Building Survey
  - g) Bonfire Review
  - h) Review Land Registry for Council owned land
  - i) Councillor Member Vacancy Co-Option
  - j) Resignation of Cllr Lofthouse
  - k) CNL Nomination for Board Trustee
  - m) Tanners Lane, Unregistered Land
  - n) Tree Survey and Churchyard Review
- 24.37 CLLR N FIELD-JOHNSON O.C.C. REPORT
- 24.38 CLLR H ASHTON W.O.D.C. REPORT
- 24.39 RISK REGISTER
- 24.40 MAYOR'S REPORT
- 24.41 TREASURER'S REPORT
  - a) Receive Bank Balances
  - b) Note the Internal Audit Report of the Town Council 2023-2024
  - c) Councillors to review Internal Controls before Signing Annual Governance Statement in accordance with Financial Regulations
  - d) Approve the Annual Governance Statement for the Town Council 2023-2024.
  - e) Approve the Accounting Statements for the Town Council 2023-2024.
  - f) Commencement of Public Rights
  - g) Approve Insurance for Burford Town Council 2024-2025.
  - h) Ricoh Printer Contract to Review
  - i) Treasurers Computer
  - j) Councillors to review and approve May 2024 payments
- 24.42 CORRESPONDENCE
  - a) Fire Station Fundraiser
  - b) Graffiti, Recreation Ground

24.43 COMMITTEE REPORTS

Planning  
24/01106/ADV Cotswold Gate Care Home, Burford OX18  
24/01236/HHD Barley Park, Shilton Road, Burford  
24/01240/HHD 157 The Hill, Burford  
Recreation Ground – Scout Request for Camping 21<sup>st</sup> June  
Bowling Club Removal of Trees

Pavilion  
Environmental  
Cemetery  
Climate Change  
Traffic – Fulbrook 20 Mile Per Hour Permit  
Bridge Repair Update  
Other reports

24.44 ANY OTHER BUSINESS

24.45 CHARITY MATTERS

- a) Note audit of accounts for Tolsey Charity
- b) Review Tolsey Building Insurance and Approve
- c) Note audit of accounts for Collier's Charity
- d) Collier's Charity Bread Day Review
- e) To approve annual meeting for Tolsey and Collier's Charity