

**Minutes of the Burford Town Council meeting on
Thursday 6 January 2022 at 7pm held in the Warwick Hall**

Present: Cllr P Higgs – Mayor, Cllr M Taubenheim – Deputy Mayor, Cllr J Tunnell Westmacott, Cllr D Cotterill, Cllr S Lofthouse, Cllr F Triggs, Cllr D Cohen, Cllr S Chandler, Cllr S Palmer, Cllr J White, Cllr N Field-Johnson, John Yeatman – RFO.

1. The MINUTES. Resolved: that the minutes of the Council meeting held on 2 December 2021 be approved as a correct record and signed by the Mayor.

2. MATTERS ARISING.

Automatic Speed Indicator Sign. The post has been installed and we are awaiting the delivery of the speed display unit. This will be programmed and fitted when received.

Jubilee Street Party. The Clerk has written to over half of the suggested possible partners. Cllrs Lofthouse & Tunnell-Westmacott are willing to stand on the organising committee.

Play Park. No update.

3. APOLOGIES FOR ABSENCE.

Apologies were noted from Cllr Bush, Maggie Andrews

4. DISCLOSURE OF INTERESTS

The following Councillors declared a personal interest because they represent the Council as Chairperson of the following committees:-

Cllr Tunnell-Westmacott – Cemetery & Environment

Cllr Taubenheim – Pavilion & Planning

Cllr Triggs – Recreation Ground

Cllr White – Traffic

Cllr S Chandler - BEAP

Cllr Higgs declared an interest regarding reimbursement payment for speed sign mounting fixings in the sum of £18.49 and £220.59 for Community events expenses.

5. OTHER MATTERS FOR DISCUSSION.

Coles Field. The deadline for the appeal against refusal of planning permission is 13 June 2022.

Chamber of Trade. See Mayor's report.

6. MAYOR'S REPORT.

The Mayor had a meeting with Hamish Lauder and Cllrs Cohen & Taubenheim to discuss how we could work together more effectively.

Hamish suggested BTC take on the administration and finance of the Chamber of Trade because members were too busy to run the admin adding they could pay us in the region of £4000 a year.

The Council felt this was not in their remit and that the Chamber of Trade should canvas their entire membership to fill their committee vacancies.

Hamish Lauder said he would support a Farmers Market selling local produce in the town on a Saturday.

The Mayor hosted the Civic Carol Service which was well attended by over 100 people. Refreshments were served afterwards in the Warwick Hall. The Mayor thanked the Town Clerk and Cllr Taubenheim for their organisation.

7. TREASURER'S REPORT

The third quarter expenditure and account balances and reconciliation were circulated to all Councillors.

The contract with SSE has been set up and commences on 9/22 (3 year fixed).

WODC now have responsibility for all waste bins in the town. BTC owns and pays for the emptying of two of the dog waste bins. Our asset register has been updated accordingly.

BTC Payments for approval:

Burford PCC room hire.	40. 00
The Flying Press (Civic service)	246. 86
Bruern Estate (Christmas tree)	210. 00
Streetmaster (Bench)	765. 60
Cotswold Connect (HGV)	72. 00
P Higgs reimbursement	220. 59
Edwin Wilson (Civic Service organist)	50. 00
Special Effect	420. 00
Furnitubes (Church Green benches)	1500.00
Castle Water (Cemetery)	16. 01
WODC Tolsey business rates	117. 00
WODC Cemetery business rates	108. 00
Mrs M Andrews	883. 30
Mr D Buckland	1258. 08
J Yeatman	504. 00
Mrs G Rolls (HGV)	735.00
HMRC PAYE	512. 15
Nest Pension	65. 52
Mrs James (HGV)	36. 00
Anna Grotex cleaning services	100. 00
Systems & Solutions (Bytesafe)	20. 00
BT business bill	71. 98

Margaret Johnson	53. 82
A K Timms	44. 71
Petty Cash	30. 00
Castle Water Rec	23. 87
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P Higgs reimbursement (steel clips) 18. 49
The above was approved and passed for payment.

8. HGV REPORT

Cllr White reported that OCC have decided not to renew the Burford ETRO as of 22 February 2022 on the grounds that the reduction in HGV numbers has not been met. He explained that initial surveys were conducted with traffic counters using pneumatic tubes across the road which could not differentiate between classes of vehicles. Later surveys used ANPR cameras enabling vehicle types to be identified. There were inconsistencies in the data between the two monitoring systems; the OCC officers did not use the ANPR data nor any of the air pollution data in their considerations.

The OCC officers recommended two options:

- a) to continue the ETRO with a modified permit system
- b) to terminate the ETRO

Duncan Enright the OCC Cabinet Member for Travel & Development Strategy made a delegated decision to accept the officer’s recommendation to terminate the ETRO at the end of the experimental period.

After discussion the Council decided to:-

- a) appeal to OCC to ‘call in’ the decision to end the ETRO on the basis that no consideration was given to ANPR improved air quality data
- b) a judicial review could not be afforded
- c) Cllr Field-Johnson should report on any ongoing discussion developments of a regional solution at the next BTC meeting
- d) if the ETRO scheme definitely ends and BTC has to pay to restore signage, any unused HGV fund should be returned to all donors in proportion to remaining funds
- e) to give a vote of thanks to Cllr White, Ken Gray and Hugo Ashton for the colossal amount of work they put in to the ETRO project.

9. O.C.C. REPORT CLLR FIELD JOHNSON. Covered under HGV report.

10. WODC REPORT . CLLR COTTERILL. No report.

11. CORRESPONDENCE.

None.

12 COMMITTEE REPORTS

Planning.

W21/0106PRMA. New premise license 454 High Street. No objection.

21/03948/FUL. Burford Academy. Creation of all-weather sports pitch. No objection.

21/03889/FUL. Garages, Priory Lane. Conversion of garage block to dwelling.

No objection.

21/03649/LBC. 112 High Street. Installation of non-illuminate sign (retrospective).

No objection.

Recreation Ground.

Cllr Triggs has contacted a rabbit pest control firm and is awaiting further information. The mower container will be purchased in the Spring.

Pavilion. Quotations awaited for the repairs/refurbishment to the front timber of the Pavilion. Action Cllr Taubenheim.

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Replacement benches required at the Pavilion. In hand.

Environment. All in good order. Council agreed to accept the grass cutting quotation from McCracken & Son for the next three years.

Cemetery. The Cemetery is in good order.

Traffic. Covered under HGV report.

BEAP. (Burford Emergency Action Plan)

All salt bins in the town have now been filled with salt by OCC. Cllr Chandler to confirm a contact at Burford School to add to the BEAP document.

13. ANY OTHER BUSINESS.

The pavement surface repairs outside Bumbles of Burford will be replaced with Goldmac later this month.

The bench outside Mill House Witney Street requires cleaning. Cllr Taubenheim to action.

14. CHARITY MATTERS.

The Tolsey account balances and reconciliation papers were circulated to all Councillors.

The Tolsey office window will be replaced as soon as funds allow.

All traders under the Tolsey are now trading.

