



BURFORD TOWN COUNCIL

V13

BURFORD HGV WEIGHT RESTRICTION EXEMPTION PERMIT APPLICATION FORM

- Exemption Permits are only available to businesses with an operational base in Burford
- Exemption Permits are required for HGV vehicles (as defined by DVLA) with a MGW exceeding 7.5 tonne which are not delivering to or collecting from a Burford Town address
- One permit will be issued for each HGV
- Each permit will last until 5/2/2022 and cost £10/HGV and must be renewed annually
- An application form can cover multiple HGVs only if each vehicle follows similar routes.
- Permits are exceptionally issued solely for HGVs making very local journeys and which start and finish within a radius of 4.8 miles of Burford

1	Operating haulage company/person	
2	Haulage company/person office address	
3	Location(s) of operational base address(es) of HGV(s) for which permit(s) are requested	
4	Email of haulage company/person	
5	Contact phone number of haulage company/person	
6	Registered number plate of HGV(s) requesting permit(s)	
7	Brief reason for requesting permit(s)	
8	Estimated number of traverses per month per HGV through Burford High Street (return journey, 2 traverses)	
9	What is the typical origin/destination of these journeys?	
10	Explain why other routes without weight restrictions cannot be used	

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- The application form must be sent by post to HGV Permits, Burford Town Council, 126 High Street, Burford, OX18 4QU
 - Application forms must be accompanied by a cheque made out to Burford Town Council
 - Any queries on this application form then contact hgv.permits@burford-tc.gov.uk
 - ANPR and CCTV and other cameras are used by Burford Town Council 24/7 to monitor all HGV movements
 - All future correspondence will be through the email address given in para 4 of table above
 - Every question must be answered
 - No reminders of renewal will be sent

AGREEMENT

- I/We agree that any exemption permit issued to your company/you by Burford Town Council for an HGV is a concession
- I/We agree the permit is owned by Burford Town Council
- I/We agree that if any of the following conditions of issuing the permit are not met then Burford Town Council can withdraw the permit :
 - The permit shall be stuck to the front windscreen in a visible and prominent position on the nearside of the vehicle when using Burford High Street
 - The permit shall not be tampered with
 - The permit shall only be used on the HGV listed in the exemption permit application form
 - The permit shall only be used within the period stated on the permit
 - Unless delivering to or collecting from a Burford address the permitted HGV shall pass through the weight limit only for the intended purpose of facilitating local journeys (within 5 mile radius of Burford) and as stated in the permit application form
- I/We agree that issued permit(s) must be returned within two weeks if the Council withdraws the exemption permission. No refund will be made
- I/We agree that any exemption permit issued to me/us shall be returned to Burford Town Council if the vehicle named is scrapped or sold. No refund will be made
- I/We agree that Burford Town Council’s decision on agreeing to issue and withdrawing the permit will be final
- I/We agree that Burford Town Council can retain the details of the permit and haulier for its records
- I/We am applying for permits and attach a cheque for the sum of £ made out to Burford Town Council
- If for any reason your application is refused, we will return the cheque to you

Signed

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Name (capitals)

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Company

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Date

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