

**Minutes of the Burford Town Council meeting on  
Wednesday 1 September 2021 via Zoom**

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**Present:** Cllr P Higgs – Mayor, Cllr M Taubenheim – Deputy Mayor, Cllr J Tunnell Westmacott, Cllr J White, Cllr D Cotterill, Cllr F Triggs, Cllr D Cohen, Cllr S Palmer, Cllr N Field-Johnson, Maggie Andrews - Town Clerk, John Yeatman – RFO.

**1. MINUTES. Resolved:** that the minutes of the Council meeting held on 4 August 2021 be approved as a correct record and signed by the Mayor.

**2. MATTERS ARISING.**

Automatic Speed Indicator Sign. Donations received to date £500. Application has been made to a local Charity and more funding is expected.

The Queens Green Canopy. Cost of trees to be established. Discussions with Lucy Stavely are ongoing. More information will be available for next month's meeting.

Good Neighbourhood scheme. No further information to date.

Jubilee Street Party. After advertising in The Bridge magazine for local societies and residents little help is forthcoming at present. For this to be successful a joint effort will be required.

Grass cutting schedule. To include Shilton Road in the schedule is 5% extra on what is cut now. Council agreed this area will be included in the schedule and quotations will be sought.

Windrush Valley Traffic Action Group. (WiVTAG) They have lodged an appeal. Cllr White & Ken Gray will devise a response.

**3. APOLOGIES FOR ABSENCE.** Cllrs Lofthouse, Chandler & Bush.

**4. DISCLOSURE OF INTERESTS**

The following Councillors declared a personal interest because they represent the Council as Chairperson of the following committees:-

Cllr Tunnell-Westmacott – Cemetery & Environment.

Cllr White – Traffic.

Cllr Taubenheim – Pavilion & Planning.

Cllr Triggs – Recreation Ground.

Cllr Higgs receiving a cheque in the sum of £26.99 reimbursement weed killer.

**5. OTHER MATTERS FOR DISCUSSION.**

Future Council meetings. NALC recommend that physical meetings are held, however because of Covid the Tolsey Council Chamber is not suitable for keeping a sensible distance during meetings especially if members of the public attend. Several suggestions were put forward for other venues. The Clerk will investigate.

**6. MAYOR'S REPORT.**

The Mayor attended a Teams meeting with OCC officers to respond to the requests made by the officers for changes to the HGV permit scheme, following the Cabinet meeting on 29 July. Cllr White led for BTC.

The Mayor met with John Blackburn and bill Newport of SRRA, John Exley – OCC and Adrian Cosh – Lioncourt Homes Construction Director, to update progress on the Shilton Road S278 outstanding incomplete items. We were assured by Lioncourt that all outstanding issues would be completed by the end of this September. The verges have finally been trimmed prior to the ground being cleared, topsoil putdown and grass seed sown.

**7. TREASURER'S REPORT**

BTC Payments:

Netwise UK (Website annual S & M)	432. 00
Netwise UK (email capacity upgrade)	124. 27
Peter Higgs reimbursement weed treatment	26. 99
Cotswold Connect HGV	219. 00
Cotswold Connect HGV	28. 80
WODC Tolsey business rates	117. 00
WODC Cemetery business rates	108. 00
Mrs M Andrews	832. 70
Mr D Buckland	1258. 08
J Yeatman	309. 60
Mr P Denning (HGV)	864. 44
HMRC PAYE	637. 07
Nest Pension	65. 52
Mrs James (HGV)	45. 00
Anna Grotex cleaning services	100. 00
Systems & Solutions (Bytesafe)	20. 00
BT business bill	TBC
SSE Tolsey	280. 63
SSE Pavilion	126. 47
McCracken & Son	TBC
A K Timms	8. 49
ICO Date Protection fee HGV	35. 00
Jackie James admin HGV	122. 99
D Buckland petrol costs	20. 02
Castle Water Rec	23. 87
<u>Tolsey Charity</u>	
D Cohen (reimbursement flagpole repair materials)	65. 00

The above were passed for payment.

## **7A HGV REPORT.**

Peter Denning, the Camera Data Analyst has given notice because he is moving, therefore we will advertise for a replacement. During his time 1,000 letters have been sent to transgressors.

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WiVTAG appeal has flagged up several issues including an extensive zone extension to the original for HGVs. We have put forward a compromise with OCC; we accept Farmers have suffered. Suggestions included special deals for Farmers but only in the extended area

## **8. SHILTON ROAD REPORT.**

See Other Matters for Discussion and Mayor's Report.

## **9. O.C.C. REPORT CLLR FIELD JOHNSON.**

Clr Field-Johnson gave a short report on the current status of the meeting with OCC on HGVs and reported on his rebuttal to WiVTAG (Windrush Valley Traffic Action Group) as well as the continued problems with the pollution of the river Windrush.

## **10. WODC REPORT . CLLR COTTERILL**

Uplands Planning Committee meetings are no longer the first Monday of every month but subject to a periodically schedule of weeks. Consequently the next meeting is 20 September when the Guildenford Car Park application will be debated. Cllr Cotterill is not optimistic as there are objections from Historic England and the Environment Agency which will incline the Planning Officer to recommend refusal. Whether the members overturn any such recommendation remains to be seen. The basic argument will be objections against 'public benefit' as defined in the NPPF.

WODC conservation is disappointing proving toothless. 121 High Street has developed a roof leak which caused a flying freehold at the back to have water ingress. This has been reported to WODC but no response to date. It is also being dealt with by the freeholder's lawyers. The glass which fell out of the front window ended up on the pavement where people walk.

20 Taynton is a building of similar position with a chimney breaking up which could fall into Church Lane. WODC considered declaring this a dangerous building in 2007 but did nothing.

Should the Cotswolds' be a National Park? The Government will consider this proposal in the autumn. WODC is against it because 35% of the District is in the AONB and they would lose planning jurisdiction over that area. The foregoing indicates that Burford might be better served by being in a National Park.

Following Councillor Cotterill's report and in view of press reports that Government would be releasing a statement this autumn, Council discussed the possibility of the Cotswold AONB being designated a National Park. Council agreed to further discuss the matter at next month's meeting; Cllr Cotterill will then report on WODC's view and Cllr Higgs will report on the Cotswold Conservation Board's view to establish the possible impact on Burford.

## **11. CORRESPONDENCE.**

An email was received from a member of the public regarding Burford becoming a

Pesticide free town. This matter will be on next month's agenda so that the submitted paper can be considered more fully.

## **12. COMMITTEE REPORTS**

### **Planning.**

21/012791/LBC. Friends Meeting House, Pytts Lane. Proposed projecting wall hanging sign and wall mounted notice board affixed to stone boundary wall. No objection.

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21/00669/PRMA. Burford Gallery 69 High Street. New premises licence. No objection except for confirmation that no cooking will be carried out on the premises.

04.0242/P/CM. Whitehill Quarry South of A40, Burford. License application.

No objection.

21/02813/HHD. 180 The Hill. Erection of greenhouse within curtilage of listed building.

No objection.

21/02897/HHD. 4 Burford Hill Mews. Single storey rear extension. No objection.

It has been noted that the garaged being constructed at Walnut Tree Cottage appears to be higher than that shown on the application. Investigation required – Cllr Taubenheim.

**Recreation Ground.** There are concerns about the rabbit population on the Rec especially within the football pitches. Cllr Triggs to action.

**Pavilion.** The Youth club are using the facility 3 September for another rounders session.

### **Environment.**

Cllr Tunnell-Westmacott reported that generally the town looked tidy apart from bins being left out again at the Bay Tree area.

The epicormic growth to trees in Witney Street is in some places now over pathways making it difficult for pedestrians. Pictures will be sent to OCC for their immediate action.

**Cemetery.** The Cemetery is in good order and a committee meeting has been arranged for 13 September.

### **Traffic.**

Potholes in Barns Lane have been marked up; hopefully repairs are imminent.

A farm vehicle allegedly damaged a car parked on the High Street. We have been asked if the CCTV cameras have recorded this.

### **BEAP. (Burford Emergency Action Plan)**

Cllr Chandler is organising salt and sand deliveries for the winter months.

## **13. ANY OTHER BUSINESS.**

The car boot sale on bank holiday Monday was very successful.

Recently, Elvis memorabilia was auctioned by Taylor & Fletcher which raised a good sum for the Scouts & Cubs. A suggestion was made that some of the money could go toward purchasing a container for the football team's mower. Cllr Taubenheim to keep the Council posted.

Businesses in Burford have been urged to support the Car Park extension.

## **14. CHARITY MATTERS.**

### **The Tolsey.**

Traders rents are returning to normal rates commencing 1 September 2021.

Councillors were sent information regarding extra items to be added to Factory Textile's trading. Council agreed to this request.



