

**Minutes of the Burford Town Council meeting on  
Wednesday 7 October 2020 at 7.00 p m via Zoom**

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**Present:** Cllr J White – Mayor, Cllr J Tunnell-Westmacott – Deputy Mayor. Cllr P Higgs, Cllr S Palmer, Cllr P Bush, Cllr M Taubenheim, Cllr D Cotterill, Cllr D Cohen, Cllr F Triggs, Cllr N Field-Johnson. Maggie Andrews Town Clerk. John Yeatman – RFO. Mr J Blackburn SRRA. Mr D Lampard. Mr Blackburn of the Shilton Road Residents Association brought to the council his concerns regarding the A361 and the possible danger to pupils crossing the road to get to Burford School.

He also brought his concerns regarding the pavements both sides of Shilton Road which have not been properly managed by the Contractors at the Shilton Road development. Lion Court the developers have had their licence revoked by OCC pending the decision on the Bridge across the A40 resulting in the development works stopping. OCC do not want two developments occurring at the same time. Once the bridge has been demolished work will recommence on the Shilton Road site.

Mr Blackburn had assurance from both BTC and Cllr Field-Johnson that they would contact both the developers and OCC airing these concerns.

**1. MINUTES. Resolved:** that the minutes of the Council meeting held on 2 September 2020 be approved as a correct record, and signed by the Town Clerk on behalf of and with the authority of the Chairman.

**2. MATTERS ARISING.**

New Play Park. No further news at present.

Salt Cross Garden Village. The Mayor has replied to this consultation asking if their plan was sound and legally safe. We await their response.

**3. APOLOGIES FOR ABSENCE.** Cllr S Lofthouse.

**4. DISCLOSURE OF INTERESTS**

The following Councillors declared a personal interest because they represent the Council as Chairperson of the following committees:-

Cllr Tunnell-Westmacott – Cemetery & Environment.

Cllr J White – Traffic.

Cllr M Taubenheim – Pavilion & Planning.

Cllr F Triggs – Recreation Ground.

Cllrs Bush & Cotterill are free to talk about Burford School Foundation business now that the Foundation has sold the Shilton Road land.

**5. OTHER MATTERS FOR DISCUSSION.**

HGVs. Approximately 11 permits have been issued covering about 120 vehicles.

The latest version of the exemption permit scheme has been circulated to Councillors and it was unanimously resolved that it be approved and adopted.

VIC. The Council will write to the WODC Cabinet Members and protest against the closure of the VIC. It was agreed that we should do all we can to maintain the centre.  
Remembrance Service. After much deliberation, discussion and regret, it was agreed that this annual event should not be held due to the logistics and social distancing regarding Covid19. The DL and the Mayor will lay wreaths during November as will other public bodies, at their convenience.

Attendance Register. All Councillors and visitors to the Council Office must sign the register as per Government advice.

Nativity Trail. The Rev Tom Putt would like to see something organized pre-Christmas to keep morale up in the town. One suggestion was for a gathering on the Recreation Ground for carol singing. Further discussion required..

TSB Bank closure.

This is due to be closed next spring.

BEAP. Nathan Crockford has agreed to be the mentor of this plan, which is still at draft stage. Once it has been finalised the Council will authorize and manage it.

## **6. TREASURER'S REPORT.**

The first quarter expenditure and account balances have been circulated to Councillors

A VAT reclaim has been submitted for the first half of 2020/21 for £17,413.75.

A proposal for business rates reclaim has been circulated and was approved by Council.

The October payments are listed below and were approved. BTC has Specific Power or General Powers for all payments except for the Royal British Legion where Section 137 is used.

Payments:

McLaughlin Electrical Ltd – electrical test Pavilion	312.00
B & E Transport (HGV permit refund)	10.00
S9i8mply Waste Solutions (HGV permit refund)	10.00
Cotswold Connect (HGV ANPR)	2100.00
SSE	222.28
WODC Cemetery Council Tax	93.30
Mrs M Andrews	967.00
Mr D Buckland	1256.28
J Yeatman	446.40
Mr P Denning (HGV)	228.00
HMRC	592.01
Nest Pension	65.52
Anna Grotex cleaning services	100.00
Systems & Solutions (Bytesafe)	20.00
Petty cash	50.00
McCracken & Son	1128.00
Margaret Johnson	397.64
A K Timms	130.64
Hickman Brothers	65.46

WODC Trade Waste	780. 26
OCC (20 mph scheme)	3673. 70
Stocksigns (road closure signs)	222. 67
Cotswold Connect (HGV remote support access)	28. 80
Mrs Andrews (home telephone costs)	12. 47
Royal British Legion	100. 00
Castle Water Recreation Ground	22. 70

The above were passed for payment.

**7. MAYOR'S REPORT.**

No report.

**8. WODC REPORT . CLLR COTTERILL**

Cllr Cotterill said the Uplands Planning meeting was abandoned because of technical difficulties.

The Council was asked if they wanted to take responsibility for the Shilton Road development play park. The general feeling was no in which case it would be put in the hands of the Resident's Association.

**9. O.C.C. REPORT CLLR N FIELD JOHNSON.**

Cllr Field-Johnson reported that he would be meeting with Burford School regarding the A40 crossing and bridge demolition. He will pursue the Shilton Road development matters as discussed above.

He asked if BTC would consider donating to the WASP campaign and pollution in the river Windrush. This will be considered at the budget meeting in November.

**10. CORRESPONDENCE.**

The Burford Centre Strategy. Businesses and shops are slowly returning to normal but the High Street does need reviving. The Council will discuss this further.

The Post Office. Mr Colter has applied to become Postmaster, subject to proper premises being found. Negotiations are taking place and Council agreed to support this initiative.

**11. COMMITTEE REPORTS**

**Planning.**

20/02519/HHD. 6 Windrush Court Addition of ground floor window to rear of property. No objection.

20/02297/HHD. Crown Cottage 174 The Hill. Erection of single storey detached outbuilding. No objection subject to the building being screened from the neighbouring property.

**Recreation Ground.**

Nothing to report.

**Pavilion.**

The electrical check has been carried out and minor repairs will be carried out.

**Environment.**

Priory Lane has been resurfaced which is a vast improvement,

**Cemetery.**

All in order.

**Traffic.**

No report.

**12. ANY OTHER BUSINESS.**

It was agreed we should now pursue the matter of appointing another Councillor. The position was advertised and applicants remain on file. This was initially put on hold due to Covid19. To be discussed at the next Council meeting.

A suggestion was made to reduce the speed limit at Widford coming in to Witney Street. The Clerk will put this matter to OCC.

It has been noted that several areas in Burford require the double yellow lines repainting. The Clerk will inform OCC and ask them to include the areas in their work schedule.

**13. CHARITY MATTERS.**

The Tolsey Building requires some maintenance work. Quotes will be obtained. The flag pole housing also needs replacing.



