

**Minutes of the Burford Town Council meeting on
Wednesday 2 September 2020 at 7.00 p m via Zoom**

Present: Cllr J White – Mayor, Cllr J Tunnell-Westmacott – Deputy Mayor.
Cllr P Higgs, Cllr S Palmer, Cllr P Bush, Cllr M Taubenheim, Cllr S Lofthouse,
Cllr D Cotterill, Cllr D Cohen, Cllr F Triggs, Cllr N Field-Johnson.
Maggie Andrews Town Clerk. John Yeatman – RFO.
Mr R Prentice - Design & Marketing - Wicksteed, Mr C Howard MD – Wicksteed
Leisure. Mr J Rae – Special Projects Manager.
Mr & Mrs G Elliot

A presentation was given by Wicksteed Leisure regarding the possibility of a new Play Park on the Recreation Ground.

Information was circulated to Councillors which included an Overview of the site, individual elements & detailed information on each item and specification.

The proposed project and range of equipment is based around the book The Boy, The Mole, The Fox & The Horse by Charlie Mackesy.

Questions included maintenance, surface material, planning issues.

Cllr Cohen requested that we do not lose sight of a possible trim trail.

Further discussion required but it was agreed that the current play area would not be required should the new project go ahead. Time scale approximately 4-5 months.

1. MINUTES. Resolved: that the minutes of the Council meeting held on 5 August 2020 be approved as a correct record, and signed by the Town Clerk on behalf of and with the authority of the Chairman.

2. MATTERS ARISING.

Post Office. The Co-op are not prepared to take this on mainly because of space.

HGVs. The ban has had an almost immediate impact which has been beneficial to residents.

3. APOLOGIES FOR ABSENCE. None

4. DISCLOSURE OF INTERESTS

The following Councillors declared a personal interest because they represent the Council as Chairperson of the following committees:-

Cllr Tunnell-Westmacott – Cemetery & Environment.

Cllr J White – Traffic.

Cllr M Taubenheim – Pavilion & Planning.

Cllr F Triggs – Recreation Ground.

5. OTHER MATTERS FOR DISCUSSION.

OALC White Paper. Then paper includes information on changes to the current planning system based on growth, renewal and protection. Cllr Taubenheim agreed to answer the questions submitted in the paper on BTC's behalf. Response required by 15 October.

WODC Salt Cross Garden Village. The land north of the A40 near Eynsham is allocated for development in the West Oxfordshire Local Plan known as Salt Cross. A statutory period of public consultation is running for 8 weeks – responses due by 23 October 2020.

They can be viewed on WODC's website www.westoxon.gov.uk/garden_village.

6. TREASURER'S REPORT.

Brightpay upgrade has been purchased which allows up to 10 employees on a payroll, allowing the new Camera Analyst's post to be added, from 1 September.

Burford Town Council account balances were circulated to all Councillors for approval.

BTC has Specific or General Powers for all payments.

Martin Camilleri (Hosting fee)	309.34
Signway Ltd (HGV signage)	20380.01
WODC Cemetery Council Tax	94.00
Mrs M Andrews	938.00
Mr D Buckland	1256.28
J Yeatman	475.20
HMRC	530.05
Nest Pension	65.52
Anna Grotex cleaning services	100.00
Systems & Solutions (Bytesafe)	20.00
McCracken & Son TBC	
Ricoh UK Photocopier	70.98
Margaret Johnson TBC	
SSE Pavilion	132.07
Robelec Ltd HGV ANPR column	1560.00
Mrs Andrews (home telephone costs)	15.72
J Yeatman Brightpay reimbursement	60.00
Castle Water (Rec)	22.70
M Andrews – telephone costs	6.30
Castle Water (Rec)	22.70

The above were passed for payment.

7. MAYOR'S REPORT.

The Mayor reported that he is attending training for HGV matters, along with Cllr P Higgs & Dr Gray.

8. WODC REPORT . CLLR COTTERILL

Cllr Cotterill said there was little to report because of holiday month.

Cllr James Mills Leader of West Oxfordshire District Council is stepping down.

9. O.C.C. REPORT CLLR N FIELD JOHNSON.

HGVs. Cllr Field-Johnson expressed his thanks to all who contributed to the campaign and to the Council for continuing in helping get the campaign passed by the County Council.

River pollution. Save the Windrush Campaign is nearing it's target of £25,000

Cllr Field-Johnson thanked all those who have donated. Sophisticated testing equipment is needed which will allow the local community, via WASP, to trace the releases of sewage from storm drains into the river. All donations can be sent to WASP.

Burford School Bridge. A further request has been made to come to an agreement on how best to proceed. A pedestrian crossing on the A40 is a high risk option.

A40. Improvements to the A40 will need further approval and consultation. It is unlikely that construction and delays will begin before mid 2022.

10. CORRESPONDENCE.

A complaint has been received about the public toilets on the High Street. The Clerk forwarded details on to WODC who are responsible for cleaning them.

11. COMMITTEE REPORTS

Planning.

20/02191/PNT. Land South West of 18 Oxford Road, Burford. Installation of fixed line broadband electronic communications apparatus (height 1600mm x length 1200mm x depth 450mm). No objection.

Recreation Ground.

Cllr Triggs has dealt with an issue of confrontation on Westfield, concerning Clanfield FC parking.

Cllr Palmer will organise signage for Westfield so that dog walkers & the Football Club are clear about terms and conditions.

Play area. Councillors agreed that this should be opened once the risk assessment has been sent to our Insurers and an appropriate sign is in place.

Proposed new play park. Several issues were raised including a fenced area to deter dogs from fouling in the park, should we retain the old play area? There could be parking issues if the park became very popular, do we require CCTV?

After discussion it was agreed that we should consider a fence, plan for a trim trail and dispose of the old play park equipment.

Pavilion.

The electrical check has been carried out in the Pavilion. There are a few minor issues to deal with. McLaughlins are sending a quote for the necessary work.

The Pavilion roof appears to be sound for now but will be raised at the budget meeting in November.

Environment.

The epicormic growth around trees on The Hill, Sheep Street & Witney Street are still cause for concern. The Clerk will remind OCC this work is well overdue.

A letter to The Bridge magazine flagged up the poor state of the High Street pavements. The Mayor will respond.

The waste bins in Priory Lane are still causing problems by being left out almost permanently. Cllr Taubenheim is doing his best to try to solve the problem.

A resident has shown concern over markings in Sheep Street toward the Cemetery. This is for wall repairs and the road will be closed for a short period from the 12 October 2020. There are issues along the kerb and footpath at this site. Cllr Bush will investigate and report back.

Cemetery.

A third quotation is required for the work to reclaiming land at the Cemetery. This is in hand.

Traffic. The 20 mph scheme is about to go live, we are waiting for one more sign to be in place. The County will not repair the bridge over the A40.

A Pelican crossing is proposed and it is hoped that the 30 mph will help with traffic at this point.

12. ANY OTHER BUSINESS.

Cllr Field-Johnson asked if the Council could donate to the 'Save the Windrush' project and testing equipment. It was agreed that the Council could not commit until the November budget meeting when this will be considered. Cllr Cohen stated that he would not want this to detract from any donations for the Burford Archive project.

Cycle Rack. A map of the proposed site has been sent to OCC and we are waiting for a response.

Stone Gallery theft. It appears that CCTV has not revealed anything useful.

Council agreed that a Councillor and one other should have training to view the CCTV in addition to Mr K Gray and PCSO Darryn Moulding. It was therefore agreed that Councillor Bush and Tom Marshall would receive training.

13. CHARITY MATTERS.

None.

