

Minutes of the Burford Town Council meeting held in the Council Chamber Wednesday 6 June 2019 at 7.00 p m

Present: Cllr J White – Mayor. Cllr J Tunnell-Westmacott – Deputy Mayor. Cllr P Bush, Cllr P Higgs, Cllr D Cotterill. Cllr S Palmer. Cllr F Triggs. Cllr D Cohen. Cllr S Lofthouse. Cll M Taubenheim. Cllr N Field-Johnson, Maggie Andrews Town Clerk. John Yeatman – RFO.

1. MINUTES. Resolved: that the minutes of the Council meeting held on 1 May be approved as a correct record, and signed by the Chairman.

2. MATTERS ARISING. HGV weight restriction. Further information has been received from OCC on the Experimental Traffic Regulation Order which will be studied by Cllr White. He will then circulate his response to Councillors for their comments. Cllr Field-Johnson felt we needed to get on with fund raising, however the Mayor decided we would wait until all information is to hand. This will be a main discussion topic at the July Council meeting.

3. APOLOGIES FOR ABSENCE. Cllr I Brown

4. DISCLOSURE OF INTERESTS

The following Councillors declared a personal interest because they represent the Council as Chairmen of the following committees:-

Cllr White – Chairman of Traffic..

Cllr Tunnell-Westmacott – Cemetery & Environment.

Cllr F Triggs – Recreation Ground

Cllr M Taubenheim – Pavilion & Planning.

5. OTHER MATTERS FOR DISCUSSION. None

6. GULDENFORD CAR PARK EXPANSION.

The flood risk assessment is being carried out, a response is awaited from the Charity Commission regarding funding. An application is in place to allow the adjacent field to be used for temporary overflow parking

7. TREASURER'S REPORT. The Treasurer reported that the Annual Governance & Accountability return (AGAR) for 2018/19 has been submitted.

A new website is being set up for Burford Town Council. After discussion with the Mayor the proposal is to retain the existing website which will have a link to the new BTC site. Councillors agreed to proceed with this. Once set up the existing site will only require payment for hosting fees and minor maintenance.

The Falkland Hall Charity/Burford Archive have asked for a slot on burfordtown.com

The Tolsey Museum has been offered a space on burfordtown.com and is considering this further.

The RFO proposed to re-allocate £2000 to the Recreation Ground from reserves to cover the necessary but unbudgeted work recently carried out. All the above were agreed by Council.

Payments as listed for approval:-

Council account.

Paage 768

Mrs Andrews	928. 20
HMRC	476. 12
J Yeatman	252. 00
Nest Pension	66. 08
Mr & Mrs Dadge	106. 73
David Buckland	1247. 20
A.K. Timms	74. 95
BHIB insurance	3124.50
Petty Cash	25. 00
The Bridge magazine, donation	290. 00
Oscar Triggs (website hosting & updates)	1080.00
Pittaway Fencing	2232. 00
Ricoh UK	66. 55
SSE Playing Field	95. 21
SSE Tolsey Museum & Office	434. 23
BT business bill	31. 80
Warwick Hall Mayors reception hire costs	153. 40
Tolsey payments.	
Ecclesiastical Insurance	1466. 90

The above were passed for payment.

8. MAYOR'S REPORT. None

9. WODC REPORT . CLLR COTTERILL.

Cllr Cotterill reported a varied week with Committee meetings of the Uplands Planning, Finance & Management and Gigaclear.

10. O.C.C. REPORT CLLR N FIELD JOHNSON. The full report was circulated to Councillors.

Major highway improvement programme. The County Council announces that more than 50 miles of road across Oxfordshire will be given a new lease of life with surface dressing which waterproofs and extends the life of roads. The cost will be in the region of £3.5 million. Part of the programme will be trying out a technique called 'Surface Seal'.

Oxfordshire stage of the OVO Energy Women's Tour. Details of short rolling road closures have been announced for this cycle race on 12 June. The race starts at Henley and traverses the Chilterns. The finishing line is in the grounds of Blenheim Palace.

Social Workers identify 'county lines' risks. OCC are set to use a new screening tool, as part of their work to help children being exploited by so called 'county lines' drugs gangs and those who may be at risk of being exploited.

Councils, TVP and the NHS together with other organisations in Oxfordshire have had real success with a screening tool that helps frontline staff to spot children at risk.

12. CORRESPONDENCE. An email has been received from Jean-Marie & Claire

Lauzier stating that they have decided to put The Bull up for sale. They thanked the Council for all the support they had received since 2009.

An email was received from a resident regarding the poor state of the grass cutting on the Recreation Ground. Investigation required, especially in time for the Festival events.

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11. COMMITTEE REPORTS

Planning. The following plans were discussed and our comments sent to WODC.

19/01294/LBC. 19/01293/FUL. Burford House Hotel.

External & internal alterations (retrospective). Alterations to install a new glass entrance door.

We support WODC's opinion in this matter for a plain glass door and no wooden frame.

19/01013/HHD. 19/01014/LBC. Priory Tea Rooms. Conversion of attic into accommodation.

We prefer a combination of dormers for bedrooms and velux for bathrooms which would be more aesthetically pleasing.

19/01582/LBC. 19/01581/HHD. Fullers Cottage 23 Witney Street. Alterations & erection of single storey and two storey extensions.

We strongly object to the oversized widow at first floor level. This is incongruous with the surrounding properties.

19/01588/HHD. 17 Shilton Road. Demolition of existing conservatory and erection of replacement single storey side and rear extension. No objection.

19/01403/LBC. 45 High Street. Removal of internal wall and replace with masonry column. No objection.

Enforcement Reference: 19/00063/PENF. Wall Cottage 4 Guildenford. Alterations and single storey rear extension.

We have no objection to the rear extension, the internal work can only be an improvement.

Pavilion. The benches in front of the Pavilion need replacing. The Clerk will investigate costs.

Football nets are being stored in the Pavilion. These should be stored elsewhere. Cllr Triggs to investigate further.

Recreation Ground. The Carterton Town football team continues to look after the pitches and are now mowing them in between the Contractors scheduled cuts. They have made several improvements to the Pavilion and have asked if a 'welcome sign' could be erected. This would not be a permanent fixture. Cllr Triggs to discuss with John McClaughlin.

A suggestion was mooted to create a designated compost area. Council agreed, further investigation required – action Cllr Triggs.

Environment. Cllr Tunnell-Westmacott said everything in the Town was looking good.

The Cemetery. The Cemetery continues to look well maintained.

Traffic. Concern was shown over the 'two tier' kerbs in Swan Lane after a recent accident causing damage to vehicles. A single tier would be preferable however we do not want to lose any parking spaces. OCC to be contacted on this matter for

advice.

13. ANY OTHER BUSINESS.

Council agreed that photographs of Burford and the town could be taken by visitors from Potenza Picena for a project they are undertaking.

14. CHARITY MATTERS.

None

